

# Overview and Scrutiny of Committee



St Edmundsbury  
BOROUGH COUNCIL

<b>Title of Report:</b>	<b>Work Programme Update</b>	
<b>Report No:</b>	<b>OAS/SE/17/024</b>	
<b>Report to and date:</b>	<b>Overview and Scrutiny Committee</b>	13 September 2017
<b>Chairman of the Committee:</b>	Diane Hind Chairman of the Overview and Scrutiny Committee <b>Tel:</b> 01284 706542 <b>Email:</b> <a href="mailto:diane.hind@stedsbc.gov.uk">diane.hind@stedsbc.gov.uk</a>	
<b>Lead officer:</b>	Christine Brain Democratic Services Officer (Scrutiny) <b>Tel:</b> 01638 719729 <b>Email:</b> <a href="mailto:Christine.brain@westsuffolk.gov.uk">Christine.brain@westsuffolk.gov.uk</a>	
<b>Purpose of report:</b>	To update the Committee on the current status of its rolling work programme of annual items for scrutiny during 2017-2018 ( <b>Appendix 1</b> )	
<b>Recommendation:</b>	<b>Overview and Scrutiny Committee:</b>  <b>It is <u>RECOMMENDED</u> that:</b>  <b>1) Members review the current status of its Work Programme for 2017 - 2018.</b>  <b>2) Members are asked to identify potential topics for future scrutiny by completing the Member Work Programme Suggestion Form.</b>	
<b>Key Decision:</b> <i>(Check the appropriate box and delete all those that <b>do not</b> apply.)</i>	<i>Is this a Key Decision and, if so, under which definition?</i> Yes, it is a Key Decision - <input type="checkbox"/> No, it is not a Key Decision - <input checked="" type="checkbox"/>	
<b>Documents attached:</b>	<b>Appendix 1</b> – Current Work Programme 2017-18	

## **1. Key issues and reasons for recommendations**

### **1.1 Rolling Work Programme**

1.1.1 The Committee has a rolling work programme, whereby suggestions for scrutiny reviews are brought to each meeting, and if accepted, are timetabled to report to a future meeting.

1.1.2 The work programme also leaves space for Call-ins and Councillor Calls for Action. The current position of the work programme, including Task and Finish Group(s) for the 2017-2018 is attached at **Appendix 1** for information.

1.1.3 Members are asked to:

- i) Review the current status of its work programme for 2017-2018; and
- ii) Identify questions you would like the Portfolio Holder for Operations to cover in his annual update to the Committee in November 2017.

## Overview and Scrutiny Committee Rolling Work Programme (St Edmundsbury Borough Council)

The Committee has a rolling work programme, whereby suggestions for scrutiny reviews are brought to each meeting, and if accepted, are timetabled to report to a future meeting. The work programme also leaves space for Call-ins and Councillor Calls for Action.

Description	Lead Member	Details
<b>8 November 2017</b>		
Development of New West Suffolk Strategic Plan 2018-2020	Leader of the Council	To provide input into the development of a new West Suffolk Strategic Plan 2018-2020
Overarching Strategy for Facilitating Growth and Investment	Portfolio Holder for Planning and Growth Portfolio Holder for Resources & Performance	To consider the development of an overarching strategy for the councils' assets and investments.
Anglia Revenues Partnership	Portfolio Holder for Resources & Performance	To receive a follow-up presentation from representatives of the Anglia Revenues Partnership on its Debt Management work.
Annual Report from Barley Homes Group Limited	Portfolio Holder for Housing	To scrutinise the Annual Report of Barley Homes Group Limited
West Suffolk Information Strategy	Portfolio Holder for Resources & Performance	To receive a report from the Joint Task and Finish Group on the West Suffolk Information Strategy, which has been jointly produced with Forest Heath District Council.
Annual Portfolio Holder Presentation	Portfolio Holder for Operations	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.

<b>Description</b>	<b>Lead Member</b>	<b>Details</b>
<b>10 January 2018</b>		
Annual Portfolio Holder Presentation	To be confirmed	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Car Parking	Portfolio Holder for Operations	To receive an annual report on car parking in the Borough.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
<b>7 February 2018</b>		
Scrutiny Workshop	Chairman of Overview and Scrutiny	Work Programme Setting for 2018-2019
<b>7 March 2018</b>		
Annual Portfolio Holder Presentation	To be confirmed	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.
<b>18 April 2018</b>		
Annual Portfolio Holder Presentation	To be confirmed	The Portfolio Holder has been invited to provide an update on their portfolio and to answer questions from the Committee.
Cabinet Decision Plan	Leader of the Council	To peruse the latest Decision Plan for items on which it would like further information or feels might benefit from the Committee's involvement.
Work Programme Update	Chairman of Overview and Scrutiny	To receive suggestions for scrutiny reviews, appoint Task and Finish Groups for these reviews and indicate review timescales.

**Futures items identified to be programmed:**

1. Future Developments for Regional Transport in West Suffolk (A1307) – Progress Report.

## Current position of Overview and Scrutiny Task and Finish Groups

	<b>Title</b>	<b>Purpose</b>	<b>Start date</b>	<b>Members appointed</b>	<b>Estimated End date</b>
1.	West Suffolk Information Strategy (Joint Task and Finish Group)	<p>The purpose of the Information Strategy will seek to recognise the strategic value of information to the Council and will promote and facilitate good information management practice, based on:</p> <ul style="list-style-type: none"> <li>- a set of underlying data sharing principles;</li> <li>- seeking to define how we use information currently;</li> <li>- how we should be using information in the future;</li> <li>- how this can deliver key outcomes to both our staff,</li> <li>- our operations and our customers/consumers ; and</li> <li>- describing where technology can help facilitate this.</li> </ul>	April 2017	<p><u>St Edmundsbury</u>            Cllr Clive Springett            Cllr John Burns            Cllr Diane Hind (Sub)</p> <p><u>Forest Heath</u>            Cllr Brian Harvey            Cllr Simon Cole</p>	November 2017